

APPENDIX B SITE INSPECTION FORM

File No:
Date:

1 SITE INSPECTION CONDUCTED BY

PERSON RESPONSIBLE FOR INSPECTION

NAMEPOSITION

LOCATION

PHONE (.....)..... FAX: (.....)..... EMAIL.....

RELEVANT TAXONOMIC EXPERIENCE

.....

OTHER PERSONS PRESENT

NAMEPOSITION.....

ORGANISATION

PHONE (.....)..... FAX: (.....)..... EMAIL.....

RELEVANT TAXONOMIC EXPERIENCE

.....

NAMEPOSITION.....

ORGANISATION

PHONE (.....)..... FAX: (.....)..... EMAIL.....

RELEVANT TAXONOMIC EXPERIENCE

.....

2 SPECIMEN VERIFICATION

DISTINGUISHING FEATURES OF SUSPECT SPECIES

.....

.....

.....

SPECIMEN INFORMATION

NUMBER OF SPECIMENS COLLECTED

METHOD OF PRESERVATION.....

PROVIDE DETAILS OF PHOTOS OR VIDEO TAKEN

.....

.....

.....

SPECIMENS SENT FOR VERIFICATION TO

NAME OF RECIPIENT.....

ORGANISATION.....

ADDRESS.....

.....

DATE.....

3 REPORT OF ASSESSMENT OFFICER

DATE OF INSPECTIONTIME OF INSPECTION.....

DATE REPORT PREPARED

SURVEY INFORMATION

Survey information is to be recorded on Table 1. For each site surveyed enough information is to be provided to enable relocation of the site. If GPS is not available to record latitude and longitude attach detailed maps showing landmarks and bearings for each site.

